

**INTEROFFICE MEMORANDUM**  
**METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**DEPARTMENT:** General Administration,  
Diversity Section

**DATE:** February 11, 2025

**TO:** David Schmid, Buyer

**FROM:** Richard L. Martinez, Jr., Acting Diversity Administrator *RLM/PCS*

**SUBJECT:** Goal Review of Contract 25-017-11, "Furnish and Deliver Electrical Supplies, Wire, and Cable to Various Locations for a One (1) Year Period"

Review of the associated detail specifications and cost estimate indicates that the subject contract should not contain goals for Affirmative Action participation. Although the total estimated cost of the services being requested is \$423,000.00, the contract is comprised of eight groups (Groups A through H), each of which has an estimated cost within the range \$13,000.00 to \$90,000.00.

In accordance with the District's Affirmative Action Ordinance Revised Appendix D, Affirmative Action participation goals are applicable where the total approved expenditure exceeds \$100,000.00. Given that each of the contract's eight groups has an estimated cost of less than \$100,000.00, Affirmative Action goals are not applicable. As a result, appendices D and V should not be included.

If further information concerning this review is required, please contact Fred Fortier, Diversity Officer, at (773) 999-6715.

RLM/FF

Attachments

C: D. LoCascio, S. Morakalis, L. Cornier, P. Kunath, N. Lopez, M. Valdez