

## INTEROFFICE MEMORANDUM

### METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

**DEPARTMENT:** General Administration  
Diversity Section

**DATE:** August 21, 2025

**TO:** Pinakin Desai, Acting Director of Maintenance and Operations  
*Richard L. Martinez, Jr.*  
**FROM:** Richard L. Martinez, Jr., Diversity Administrator

**SUBJECT: Goal Review of Contract 25-856-11 – Furnish and Deliver Two TARP  
Orbinox PLC Replacements to the CWRP**

Our review of this contract and specifications indicates that Affirmative Action goals are not recommended.

This project with a total overall estimated contract value of \$189,000.00 requires the contractor to furnish and deliver two (2) Orbinox front panels, two (2) stainless steel enclosures, two (2) subpanels, two (2) Modicon PLC programs, one (1) Ecostruxure Control Expert XL Software – Modicon Version 16.2. The contractor shall assemble and complete all wiring to the new subpanel, PLC, and front panel as shown in the TARP Orbinox Electrical drawings and the TARP Orbinox Terminal. The contractor will not terminate the field connections. These connections will be completed in-house by Calumet Water Reclamation Plant (CWRP). All listed items, including the electrical schematics, shall be delivered within ninety (90) calendar days from the date the purchase order is mailed or emailed to the Contractor.

Our review of the MBE/WBE/VBE database resulted in a limited number of MBEs, WBEs and VBEs that can perform the scope of work. Therefore, the Affirmative Action Ordinance Revised Appendix D and the Appendix V should not be included.

If you have any questions, please contact Ouidie M. Pollard, Diversity Officer, at (773) 370-5428.

RLM:omp

Attachment

c: LoCascio, Cornier, Morakalis, Lopez, Valdez, Kunath, Skawski, Austin, Wunderlich, Matias