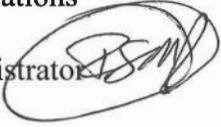


INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration,
Diversity Section

DATE: April 25, 2024

TO: John P. Murray, Director of Maintenance and Operations

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator 

SUBJECT: **Goal Review of Contract 24-639-11, "Furnish and Deliver Process Water Chemicals"**

We have reviewed the specifications for the subject contract and determined that Affirmative Action goals are not recommended.

With a total contract value of \$353,000.00, the scope of work for this three-year project requires water chemicals to be furnished and delivered, together with full-service chemical treatments for the District's various process water systems. As a result of its overall provisions, this contract does not provide practical opportunities for direct or indirect subcontracting. The absence of these opportunities is clarified by the key contract provisions referenced below.

As stated in the Detail Specifications provided for this contract under **3.0 CONTRACTOR QUALIFICATIONS:** *The Contractor shall have a minimum of three (3) full-time service Technicians on staff at all times. Each service Technician shall have a minimum of three (3) years documented work experience in the inspection, evaluation, and adjustment of boilers, cooling towers, and heat transfer water treatment systems...The Contractor shall have a company-owned laboratory to provide water and deposit analysis, as required...The Contractor shall have responsible control over chemical storage facilities to ensure no delay is encountered with regard to furnishing any chemicals at any time.*

Based upon the information described above, the District's Affirmative Action Ordinance Revised Appendix D will not be included in this contract. In addition, Appendices K and V are not applicable.

If you have any questions concerning this review, please contact Fred Fortier, Diversity Officer at extension 1-4032.

RLM:FLF

Attachment

c: D. LoCascio, S. Morakalis, J. Cavarretta, J. Skawski, S. McNamara, L. Cornier, N. Lopez, M. Valdez