

**INTEROFFICE MEMORANDUM**

**METROPOLITAN WATER RECLAMATION DISTRICT  
OF GREATER CHICAGO**

**DEPARTMENT:** General Administration  
Diversity Section

**DATE:** April 1, 2025

**TO:** Susan T. Morakalis, General Counsel

**FROM:** Richard L. Martinez, Jr. Acting Diversity Administrator *RLM/PCS*

**SUBJECT:** **Goal Review of Contract 25-350-11** – Hazardous Waste Disposal from Various Locations, for a three-year period (2025 through 2028)

We have reviewed the specifications for the subject contract and determined that MBE, WBE, and VBE goals are not recommended. The estimated total contract value is \$209,234.37 over a three-year period. The scope includes the collection, removal, and disposal of radioactive materials, regulated medical waste, and hazardous waste. The work requires Hazcom and HazWoper training certifications, as well as personnel with 40-hour OSHA training, per the detailed specifications (DS-4, 3(b), and 2(a)).

Our availability analysis of the MBE/WBE/VBE database found an insufficient number of firms capable of performing the specialized waste collection and disposal services required under the contract. As a result, the Affirmative Action Ordinance Revised Appendix D and Appendix V should not be included.

If you have any questions, please contact Denise Hardney, Diversity Officer at extension 14030.

RLM: DH  
Attachment(s)

c: D. LoCascio, N. Lopez, M. Valdez, C. Walker, L. Cornier, D. Hardney, file