

INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration,
Diversity Section

DATE: October 17, 2025

TO: Pinakin Desai, Acting Director of Maintenance and Operations

FROM: Richard L. Martinez, Jr., Diversity Administrator 

SUBJECT: **Goal Review of Contract 25-654-11, Furnish and Deliver Parts and Repair Services for Sluice Gate Valve Actuators**

The subject contract has been re-evaluated by the Diversity Section to determine the applicability of affirmative action goals. The total estimated cost is \$1,077,700.00. After reviewing the contract estimate, specifications, scope of work, and the availability of MBE/WBE/VBE firms, the Diversity Section has determined that no certified firms have service technicians meeting the contract's requirements. The work requires technicians with a minimum of three (3) years of full-time technical experience inspecting, testing, cleaning, and repairing factory-certified parts, as well as servicing Limitorque actuators.

Based on this review, affirmative action goals are not recommended. Therefore, the Affirmative Action Ordinance, Revised Appendix D, and Appendix V should not be included.

Should you have any questions, please contact Diversity Officer, Desirée Foster, at extension 1-4036.

RLM:DAF

Attachments

cc: LoCascio, Morakalis, Skawski, Cavarretta, Matias, Sobanski, Cornier, Kunath, Lopez, Valdez, Wunderlich