

**INTEROFFICE MEMORANDUM**

**METROPOLITAN WATER RECLAMATION DISTRICT  
OF GREATER CHICAGO**

**DEPARTMENT:** General Administration  
Diversity Section

**DATE:** October 1, 2025

**TO:** Ted J. Kosowski, Director of Human Resources *RLM/MGT*

**FROM:** Richard L. Martinez, Jr., Diversity Administrator

**SUBJECT:** 25-RFP-22 Legal Services for Workers' Compensation Defense

The Diversity Section has determined that Affirmative Action goals are not recommended for this RFP.

The District is seeking proposals from legal counsel to provide Workers' Compensation defense for a three-year period, with the option to extend the contract(s) for an additional two-year period at the discretion of the District.

The total value of this RFP is not to exceed \$750,000.00, and the Proposer shall submit a unit price for each service to be performed.

The services requested by this RFP call for specialized legal work that requires unique legal expertise and performance. Such services are typically performed within the context of a designated law firm(s). As a result, practical opportunities for subcontracting are not presented by this RFP. Therefore, Appendices A and V should not be included.

If further information concerning this review is needed, please contact Fred Fortier, Diversity Officer, at (773) 999-6715.

RLM/FF

C: D. LoCascio, S. Morakalis, B. Wyatt, L. Cornier, P. Kunath, N. Lopez, M. Valdez