INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: December 6, 2023

TO: Ted J. Kosowoski, Director of Human Resources

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator RLM|PS

SUBJECT: 23-RFP-13 Third Party Claims Administrator Services

PROPOSER: **PMA Management Corp.**

Per your request, the Diversity Section has determined that the following firms are acceptable for MBE/WBE participation:

Classification Type	Business Name	Contact
WBE	Custom Case Management, LLC	Keri Brzeczek
WBE	Risk & Insurance Management Services dba Eagle One Case Management Solutions	Pam Closset

The MBE/WBE Utilization Goals for the above-mentioned contract are 15% MBE and/or WBE. According to the MBE/WBE Commitment Form, PMA Management Corp. commits to the following goals:

MBE	WBE
0%	30%

The Consultant, PMA Management Corp. is in compliance with the Appendix A requirements.

RLM: DH
Attachment

c: D. LoCascio, S. Morakalis, N. Lopez, M. Valdez, B. Wyatt, L. Cornier, D. Hardney, File

Minority, Women Business Requirements

(Appendix A)

APPENDIX A
MINORITY, WOMEN BUSINESS REQUIREMENTS

MBE/WBE COMMITMENT FORM

1. **Name of MBE/WBE:** Custom Case Management

Identify MBE, WBE Status: WBE **Address:** P.O. Box 266

City, State Zip Code: Batavia, IL 60510

Contact Person: Keri Brzeczek **Telephone Number:** 815-886-6333

eMail Address: kbrzeczek@customcasemanagement.com

Dollar Amount of Participation: $ _____ **Percent of Participation:** 15 - 20 %

Scope of Consulting Contract: Medical Case Management and Claims Resolution

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2. **Name of MBE/WBE:** Eagle One Case Management Solutions

Identify MBE, WBE Status: WBE **Address:** 760 Village Center Drive, Suite 250

City, State Zip Code: Burr Ridge, IL 60527

Contact Person: Pamela Closset **Telephone Number:** 630-918-0951

eMail Address: PClosset@eagleonecms.com

Dollar Amount of Participation: $ _____ **Percent of Participation:** 15 - 20 %

Scope of Consulting Contract: Case Management Services

Attach a copy of qualifications for each MBE and WBE firm.
Please duplicate this blank page when additional certified MBE/WBE subcontractors are being used on this contract.

PMA COMPANIES

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