

INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: October 8, 2025

TO: Shellie A. Riedle, Administrative Services Officer
Richard L. Martinez, Jr.
FROM: Richard L. Martinez, Jr., Diversity Administrator

SUBJECT: 25-RFP-17, Scanning Services for a Thirty-Six (36) Month Period

Per your request, the Diversity Section has determined that the following firms are acceptable for MBE/WBE/VBE participation:

Classification Type	Business Name	Contact
MBE	Veterans in Staffing	Patrick Mevs
WBE	MDI Transportation	Beth Decola
VBE	Veterans in Staffing	Patrick Mevs

The Minority, Women and Veteran-owned Business Enterprises goals for the subject contract are 20% MBE, 10% WBE and 3% VBE. According to the MBE/WBE Commitment Form and the VBE Commitment Form, Bradford Systems Corporation commits to the following goals:

<u>MBE</u>	<u>WBE</u>	<u>VBE</u>
26.50%	*3.19%	3.00%

The Consultant, Bradford Systems Corporation, has met the requirements of Appendix A and Appendix V.

If you have questions concerning this memorandum, please contact Diversity Officer Fred Fortier at (773) 999-6715.

* Bradford Systems Corporation has been granted a partial waiver of the WBE goal.

RLM/FF

Attachments

C: D. LoCascio, S. Morakalis, V. Ambrose, L. Cornier, P. Kunath, N. Lopez, M. Valdez

MBE/WBE COMMITMENT FORM

1. Name of MBE/WBE: Veterans in Staffing
Identify MBE, WBE Status: MBE Address: 1821 W Hubbard St
City, State, Zip Code: Chicago, IL 60622
Contact Person: Patrick Mevs Telephone Number: 847-722-7789
eMail Address: pmevs@veteransinstaffing.com
Dollar Amount of Participation: \$ 124,800 Percent of Participation: 27 %
Scope of Consulting Contract: Employment/Staffing Services

2. Name of MBE/WBE: MDI Transportation
Identify MBE, WBE Status: WBE Address: 10430 Woodward Ave
City, State Zip Code: Woodridge, IL 60517
Contact Person: Beth Decola Telephone Number: 630-297-6994
eMail Address: bdecola@mditransportation.com
Dollar Amount of Participation: \$ 15,000 Percent of Participation: 3 %
Scope of Consulting Contract: Transportation Services

3. Name of MBE/WBE: _____
Identify MBE, WBE Status: _____ Address: _____
City, State Zip Code: _____
Contact Person: _____ Telephone Number: _____
eMail Address: _____
Dollar Amount of Participation: \$ _____ Percent of Participation: _____ %
Scope of Consulting Contract: _____

4. Name of MBE/WBE: _____
Identify MBE, WBE Status: _____ Address: _____
City, State, Zip Code: _____
Contact Person: _____ Telephone Number: _____
eMail Address: _____
Dollar Amount of Participation: \$ _____ Percent of Participation: _____ %
Scope of Consulting Contract: _____

Attach a copy of qualifications for each MBE and WBE business.
Please duplicate this blank page when additional certified MBE and WBE subcontractors are being used on this contract.

VBE COMMITMENT FORM

1. Name of VBE: Veterans in Staffing
Identify MBE, WBE Status: VBE Address: 1821 Hubbard St
City, State, Zip Code: Chicago, IL 60622
Contact Person: Patrick Mevs Telephone Number: 847-722-7789
eMail Address: pmevs@veteransinstaffing.com
*Dollar Amount of Participation: \$ \$14,123.21 Percent of Participation: 3 %
Scope of Work: Employment/Staffing Services

2. Name of VBE: _____
Identify MBE, WBE Status: _____ Address: _____
City, State, Zip Code: _____
Contact Person: _____ Telephone Number: _____
eMail Address: _____
*Dollar Amount of Participation: \$ _____ Percent of Participation: _____ %
Scope of Work: _____

3. Name of VBE: _____
Identify MBE, WBE Status: _____ Address: _____
City, State, Zip Code: _____
Contact Person: _____ Telephone Number: _____
eMail Address: _____
*Dollar Amount of Participation: \$ _____ Percent of Participation: _____ %
Scope of Work: _____

4. Name of VBE: _____
Identify MBE, WBE Status: _____ Address: _____
City, State, Zip Code: _____
Contact Person: _____ Telephone Number: _____
eMail Address: _____
*Dollar Amount of Participation: \$ _____ Percent of Participation: _____ %
Scope of Work: _____

* If a MBE or WBE will be utilized to accomplish the VBE Contract Goal, then the VBE commitment amount must be entered as a separate dollar amount. VBE Contract Goals are separate and distinct from the MBE and WBE Contract Goals.

Attach a copy of qualifications for each VBE business