

**INTEROFFICE MEMORANDUM**  
**METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**DEPARTMENT:** General Administration  
Diversity Section

**DATE:** September 16, 2024

**TO:** Scott Kowalski, Buyer, Procurement and Materials Management

**FROM:** Richard L. Martinez, Jr., Acting Diversity Administrator

*Richard L. Martinez, Jr.*

**SUBJECT:** Goal Review of Contract 25-063-11, "Furnish and Deliver V-Belts, Conveyer Belts & Bearings to Various Locations for a One (1) Year Period."

Our review of the associated detail specifications and cost estimates indicates that the subject contract should not contain goals for Affirmative Action participation. Pursuant to the District's Affirmative Action Ordinance Revised Appendix D, Affirmative Action participation goals are applicable where the total approved expenditure exceeds \$100,000.00. Given that the dollar value of all groups of this contract (Groups A, B and C), amount to \$10,000.00, \$35,000.00 and \$27,000.00 respectively, Affirmative Action goals should not apply. Therefore, Appendices D and V should not be included.

If you have questions concerning this review, please contact Fred Fortier, Diversity Officer, at extension 1-4032.

RLM/FF

Attachments

C: D. LoCascio, L. Cornier, P. Kunath, S. Morakalis, N. Lopez, M. Valdez