

INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration **DATE:** January 9, 2026
Diversity Section

TO: Pinakin Desai, Acting Director of Maintenance and Operations

FROM: Richard L. Martinez, Jr., Diversity Administrator *RLM/PCS*

SUBJECT: Contract 25-821-21, Furnish, Deliver, & Install Grit Screw Conveyors at the Calumet Water Reclamation Plant

LOW BIDDER: **IHC Construction Companies, LLC**

The lowest responsive bidder, IHC Construction Companies, LLC has submitted company information and “MBE/WBE/VBE Business Verification Forms” for the firms identified on the subject contract’s Affirmative Action Utilization Plan and VBE Commitment Form.

The MBE, WBE, and VBE Utilization Goals for the above-mentioned contract are 20% MBE, 9% WBE, and 3% VBE. According to the bidder’s Utilization Plan, the bidder has committed to the following goals:

<u>MBE</u>	<u>WBE</u>	<u>VBE</u>
20.82%	9.97%	1.93%*

Therefore, IHC Construction Companies, LLC is in apparent compliance with the requirements of Affirmative Action Ordinance Revised Appendix D and Appendix V.

RLM:DAF

Attachment

c: LoCascio, Morakalis, Cavarretta, Skawski, Matias, Kursell, Ryan, Cornier, Kunath, Lopez, Valdez, Wunderlich

*Bidder provided partial waiver for VBE participation and waiver was granted

REVISED DECEMBER, 2022

**METROPOLITAN WATER RECLAMATION DISTRICT OF
GREATER CHICAGO**

MBE/WBE UTILIZATION PLAN

For Local and Small business entities - Definitions for terms used below can be found in Appendix D: MBE - Section 5(u); WBE - Section 5(ff); SBE - Section 5(z).

NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all MBE/WBE Subcontractor's Letter of Intent furnished to all MBEs and WBEs. IF A BIDDER FAILS TO INCLUDE signed copies of the MBE/WBE Utilization Plan and all signed MBE/WBE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.

All Bidders must sign the signature page UP-4 of the Utilization Plan, even if a waiver is requested.

Name of Bidder: IHC Construction Companies LLC

Contract No.: 25-821-21

Affirmative Action Contact & Phone No.: Russell D. Ginn / 847-742-1516

E-Mail Address: rginn@ihcconstruction.com

Total Bid: \$ 11,496,000⁰⁰

**MBE/WBE UTILIZATION PLAN AND ALL SIGNED MBE/WBE
SUBCONTRACTOR'S LETTER OF INTENT MUST BE
COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!**

MBE UTILIZATION

Name of MBE and contact person: C&G Construction Supply Co. Lauren Green
Business Phone Number: (708) 825-9770 Email Address: info@cgconstructionsupply.com
Address: 1593 Valencia Court, Calumet City IL 60409
Description of Work, Services or Supplies to be provided: Equipment Supply

CONTRACT ITEM NO.: Div 11
Total Dollar Amount Participation: \$ 1,961,000-

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

MBE UTILIZATION

Name of MBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____
Total Dollar Amount Participation: _____

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

MBE UTILIZATION

Name of MBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____
Total Dollar Amount Participation: _____

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

(Attach additional sheets as needed)

MBE UTILIZATION

Name of MBE and contact person: Craft Mechanical LLC Manual Rey
Business Phone Number: (630) 863-3371 Email Address: mrey@craftmbe.com
Address: 4639 West Armitage Avenue, Chicago, IL 60639
Description of Work, Services or Supplies to be provided: HVAC

CONTRACT ITEM NO.: Div 15
Total Dollar Amount Participation: \$ 432,000-

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

MBE UTILIZATION

Name of MBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____
Total Dollar Amount Participation: _____

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

MBE UTILIZATION

Name of MBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____
Total Dollar Amount Participation: _____

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

(Attach additional sheets as needed)

WBE UTILIZATION

Name of WBE and contact person: HELM ELECTRICAL SERVICES INC DIANE T EMINGER
Business Phone Number: (708) 579-1000 Email Address: brianhelm@helmgroupp.com
Address: 5303 9TH AVE COUNTRYSIDE, IL 60525
Description of Work, Services or Supplies to be provided: Electrical

CONTRACT ITEM NO.: D1016
Total Dollar Amount Participation: \$ 1,146,200-

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

WBE UTILIZATION

Name of WBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____
Total Dollar Amount Participation: _____

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

WBE UTILIZATION

Name of WBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____
Total Dollar Amount Participation: _____

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

(Attach additional sheets as needed)

SIGNATURE SECTION

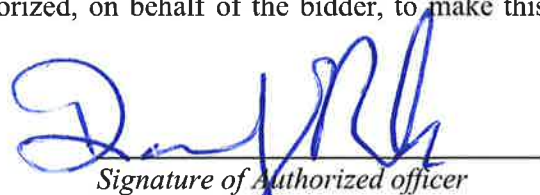
On Behalf of IHC Construction Companies LLC I/We hereby acknowledge that
(name of company)

I/WE have read Revised Appendix D, will comply with the provisions of Revised Appendix D, and intend to use the MBEs and WBEs listed above in the performance of this contract and/or have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the bidder, to make this affidavit.

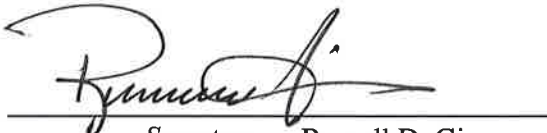
December 2, 2025

Date


Signature of Authorized officer

ATTEST:

David J. Rock, President
Print name and title


Secretary Russell D. Ginn

847-742-1516
Phone number

- 1) **The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.**
- 2) **Failure to do so will result in a nonresponsive bid and rejection of the bid.**
- 3) **If a waiver is requested, the bidder must also complete the following "WAIVER REQUEST FORM."**

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

VBE COMMITMENT FORM

1. Name of VBE: Sullwood Inc. - PARTIAL
Identify MBE, WBE, SBE Status: VBE Address: 1240 North Homan Avenue
City, State, Zip Code: Chicago, IL 60651
Contact Person: Frederick Woods Telephone Number: (312) 810-8757
eMail Address: fjw@sullwood.com
Dollar Amount of Participation: \$ 221,446.72 Percent of Participation: 1.93 %
Scope of Work: Supply Equipment

2. Name of VBE: _____
Identify MBE, WBE, SBE Status: _____ Address: _____
City, State Zip Code: _____
Contact Person: _____ Telephone Number: _____
eMail Address: _____
Dollar Amount of Participation: \$ _____ Percent of Participation: _____ %
Scope of Work: _____

3. Name of VBE: _____
Identify MBE, WBE, SBE Status: _____ Address: _____
City, State Zip Code: _____
Contact Person: _____ Telephone Number: _____
eMail Address: _____
Dollar Amount of Participation: \$ _____ Percent of Participation: _____ %
Scope of Work: _____

4. Name of VBE: _____
Identify MBE, WBE, SBE Status: _____ Address: _____
City, State, Zip Code: _____
Contact Person: _____ Telephone Number: _____
eMail Address: _____
Dollar Amount of Participation: \$ _____ Percent of Participation: _____ %
Scope of Work: _____