

INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration,
Diversity Section

DATE: January 28, 2025

TO: Donna Tyes, Buyer

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator

Richard L. Martinez, Jr.

SUBJECT: Goal Review of Contract 25-073-11, "Furnish and Deliver Lab Accessories to Various Locations for a One-Year Period"

Review of the associated detail specifications and cost estimate indicates that the subject contract should not contain goals for Affirmative Action participation. In accordance with the District's Affirmative Action Ordinance Revised Appendix D, Affirmative Action participation goals are applicable where the total approved expenditure exceeds \$100,000.00. Given the estimated cost of \$35,000.00 for this contract, Affirmative Action goals are not applicable. Therefore, Appendix D and Appendix V should not be included.

If further information concerning this review is required, please contact Fred Fortier, Diversity Officer, at (773) 999-6715.

RLM/FF

Attachments

C: D. LoCascio, S. Morakalis, L. Cornier, P. Kunath, N. Lopez. M. Valdez