


INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: November 9, 2023

TO: John P. Murray, Director of Maintenance and Operations

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator 

SUBJECT: **Goal Review for Contract 24-904-11 – Furnish and Deliver a 6x4 Dump Truck Chassis**

We have reviewed the specifications for the subject contract, the labor, materials and equipment requirements in addition to the contract cost estimates. Our review indicates that MBE/WBE and VBE goals are not recommended for this contract due to the lack of available M/W/VBE subcontractors to supply the product required in the scope of services.

The contract's detailed specifications require the Contractor to furnish and deliver one (1) new 2024 Volvo Dump Truck 6x4, complete with a 300 Day Cab to the Stickney Water Reclamation Plant. The Contractor is required to furnish all service, maintenance, and shop manuals upon delivery. The estimated total cost of the contract is \$166,000.

The availability search identified no M/W/VBE contractors in the automotive truck parts supply or distribution specialty categories. Of the nine MBE/WBEs found in the next closest category, Automotive Accessories -Trucks, none reported having the capability to perform the required scope. There were "0" VBE contractors identified in the search.

Based upon the lack of available M/W/VBEs to perform the required scope, the Affirmative Action Ordinance Revised Appendix D and Appendix V should not be included.

If you have any questions, please contact Denise Hardney, Diversity Officer, at extension 14030.

RLM: DH
Attachment(s)

c: D. LoCascio, S. Morakalis, N. Lopez, M. Valdes, J. Skawski, S. Hauke, L. Cornier, D. Hardney, file