

INTEROFFICE MEMORANDUM

**METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO**

DEPARTMENT: General Administration
Diversity Section

DATE: July 25, 2024

TO: Kelley McCammon, Buyer

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator



SUBJECT: 24-036-11, Furnish and Deliver Salt and Calcium Chloride to Various Locations for a One-Year Period

Our review of this contract indicates that this contract should not contain goals for affirmative action participation. Affirmative action participation goals are applicable to District contracts where the estimated total expenditure is in excess of \$100,000.00. Since the estimated cost for these services is \$54,000.00, affirmative action participation goals will not apply. Therefore, the Appendix D and the Appendix V should not be included.

Should you have any questions, please contact Ms. PJ Spencer, Senior Diversity Officer, at extension 1-5876.

RLM/PCS

c: Darlene A. LoCascio, Director of Procurement and Materials Management
Morakalis, Cornier, Kunath, Lopez, Valdez, file (2)