

INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: February 25, 2025

TO: John P. Murray, Director of Maintenance and Operations

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator

Richard L. Martinez, Jr.

SUBJECT: Contract 25-646-51 – Small Streams Maintenance in Cook County,
Illinois

LOW BIDDER: J&L Contractors, Inc.

The lowest responsive bidder, J&L Contractors, Inc., has submitted company information and “MBE/WBE/VBE Business Verification Forms” for the firm identified on the subject contract’s Affirmative Action Utilization Plan and VBE Commitment Form.

The MBE, WBE, and VBE Utilization Goals for the above-mentioned contract are 20% MBE, 9% WBE and 3% VBE. According to the bidder’s Affirmative Action Utilization Plan and VBE Commitment Form, the bidder has committed to the following goals:

<u>MBE</u>	<u>WBE</u>	<u>VBE</u>
20.00%	9.00%	3.00%

Therefore, J&L Contractors, Inc., is in apparent compliance with the requirements of the Affirmative Action Ordinance Revised Appendix D and Appendix V.

RLM:MGT

Attachments

c: LoCascio, Cornier, Kunath, Morakalis, Valdez, Lopez, Genser, Skawski, Cavarretta, Hernandez

**METROPOLITAN WATER RECLAMATION DISTRICT OF
GREATER CHICAGO**

MBE/WBE UTILIZATION PLAN

For Local and Small business entities - Definitions for terms used below can be found in Appendix D: MBE - Section 5(u); WBE - Section 5(ff); SBE - Section 5(z).

NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all MBE/WBE Subcontractor's Letter of Intent furnished to all MBEs and WBEs. IF A BIDDER FAILS TO INCLUDE signed copies of the MBE/WBE Utilization Plan and all signed MBE/WBE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.

All Bidders must sign the signature page UP-4 of the Utilization Plan, even if a waiver is requested.

Name of Bidder: J & L Contractors, Inc.

Contract No.: 25-646-51

Affirmative Action Contact & Phone No.: Joseph Lombardo (773) 908-8154

E-Mail Address: JLContractors@att.net

Total Bid: \$3,794,745.00

**MBE/WBE UTILIZATION PLAN AND ALL SIGNED MBE/WBE
SUBCONTRACTOR'S LETTER OF INTENT MUST BE
COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!**

Contract 25-646-51

MBE UTILIZATION

Name of MBE and contact person: JEI, Inc. Leticia Jaime
Business Phone Number: (270) 617-8284 Email Address: _____
Address: 2200 W 43rd St. Chicago, IL 60609
Description of Work, Services or Supplies to be provided: Landscape services, debris disposal

CONTRACT ITEM NO.: 25-646-51
Total Dollar Amount Participation: 20%

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!

MBE UTILIZATION

Name of MBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____
Total Dollar Amount Participation: _____

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!

MBE UTILIZATION

Name of MBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____
Total Dollar Amount Participation: _____

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!

(Attach additional sheets as needed)

758,949.00

Seven hundred fifty eight thousand nine hundred forty nine dollars

Contract 25-646-51

WBE UTILIZATION

Name of WBE and contact person: Thornton Equipment Services - Andrea Verbeek
Business Phone Number: (708) 479-7531 Email Address: _____
Address: 12515 W Frontage Road Mokena, IL 60448
Description of Work, Services or Supplies to be provided: Gradall Services

CONTRACT ITEM NO.: 25-646-51
Total Dollar Amount Participation: 9%

The MBI WBE Utilization Plan and the MBI WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

WBE UTILIZATION

Name of WBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____
Total Dollar Amount Participation: _____

The MBI WBE Utilization Plan and the MBI WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

WBE UTILIZATION

Name of WBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____
Total Dollar Amount Participation: _____

The MBI WBE Utilization Plan and the MBI WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

(Attach additional sheets as needed)

Contract 25-646-51

MBE/ WBE SUBCONTRACTOR'S LETTER OF INTENT

To: (Name of Bidder) J & L Contractors, Inc. and the MWRDGC
RE: Contract Name: (Insert Name) Small Streams
Contract Number: (Insert Number) 25-646-51
From: (Name of MBE/WBE Firm) Thornton Equipment MBE: Yes No X
WBE: Yes X No

The MBE/WBE status of the undersigned is confirmed by the attached letter of Certification. A certification letter must be attached hereto.

The undersigned is prepared to provide the following described services or supply the following described goods in connection with the above named project/contract:

Gradall Services

If more space is needed to fully describe the MBE/WBE firms' proposed scope of work and/or payment schedule, attach additional sheets.

The above described performance is offered for the following total price:

\$ 341,527.00 Three hundred forty one thousand five hundred twenty seven dollars
(Written in Figures) (Written in Words)

In the event of a discrepancy between the "Written in Words" price and the "Written in Figures" price, the "Written in Words" price shall govern."

The undersigned will enter into a formal written agreement for the above work with the Prime Contractor, conditioned upon the execution of a contract by the Prime Contractor with the MWRDGC.

Andrea V. Seale
(Signature of Owner, President or Authorized Agent of MBE/WBE)

CEO / OWNER
Name/Title (Print)

Date 1-2-25 Phone 708-479-7531

**THIS SIGNED DOCUMENT MUST BE SUBMITTED WITH THE BID.
FAILURE TO DO SO WILL RESULT IN A NONRESPONSIVE BID AND
REJECTION OF THE BID.**

All bidders shall submit with the Bid, copies of MBE/WBE Subcontractor's Letter of Intent in paper form with signatures, which were furnished to each MBE and WBE listed in its MBE/WBE Utilization Plan and must be submitted to the District with its bid as part of its bid packet with either a copy of each MBE and WBE current Letter of Certification from a state or local government or agency or documentation demonstrating that the MBE and WBE is a MBE or WBE within the meaning of this Revised Appendix D. Failure to submit the MBE/WBE Subcontractor's Letter of Intent signed by each MBE and WBE subcontractor will be viewed as nonresponsive and the bid will be rejected. All MBE/WBE Subcontractor's Letter of Intent must conform to the MBE/WBE Utilization Plan submitted with the bid. An original or facsimile copy of MBE/WBE Subcontractor's Letter of Intent will be acceptable.

Contract 25-646-51

SIGNATURE SECTION


On Behalf of J & L Contractors, Inc. I/We hereby acknowledge that
(name of company)

I/WE have read Revised Appendix D, will comply with the provisions of Revised Appendix D, and intend to use the MBEs and WBEs listed above in the performance of this contract and/or have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the bidder, to make this affidavit.

12-29-2024


Date


Signature of Authorized officer

ATTEST:

Joseph Lombardo - President

Print name and title


Secretary

(773) 908-8154

Phone number

- 1) **The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.**
- 2) **Failure to do so will result in a nonresponsive bid and rejection of the bid.**
- 3) **If a waiver is requested, the bidder must also complete the following "WAIVER REQUEST FORM."**

The MBE, WBE Participation Plan and the MBE, WBE Solicitation Letter(s) must be attached to the Bid.

Contract 25-646-51
WAIVER REQUEST FORM

If a waiver is requested, the Bidder is required to sign and execute this page.

Contract No.: _____ n/a _____

Name of Bidder: _____

Contact Person and Phone Number: _____

With respect to the contract specified above, the Bidder hereby requests a total or partial waiver of the requirement that, pursuant to Section 15 (a)-(d) of the Affirmative Action Ordinance, Revised Appendix D, it files a MBE/WBE Utilization Plan or achieve a particular goal for MBE/WBE participation in the contract. The reasons for the request are as follows:

On Behalf of _____ I/We hereby acknowledge that
(name of company)

I/WE have read Affirmative Action Ordinance, Revised Appendix D, will comply with the provisions of Affirmative Action Ordinance, Revised Appendix D, and intend to use the MBEs and WBEs listed in the MBE/WBE Utilization Plan in the performance of this contract and have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Waiver Request Form are true, and no material facts have been omitted.

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the contractor, to make this affidavit.

Date

Signature of Authorized officer

ATTEST:

Print name and title

Secretary

Phone number

NOTE TO BIDDERS

All Waiver requests are evaluated carefully by the District. The evaluation is based on your firm's documented **GOOD FAITH EFFORTS**.

**The GOOD FAITH EFFORTS MUST be
Undertaken PRIOR to your bid submittal to the District.
Good Faith Efforts are identified on pp. D21-D22,
Section 15. Utilization Plan Submission (e), (i) (1)-(8).**

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!

VBE COMMITMENT FORM

1. Name of VBE: Mohr Oil Co.
 Identify MBE, WBE Status: VBE Address: 7340 Harrison Street
 City, State, Zip Code: Forest Park, IL 60130
 Contact Person: Mike Mohr Telephone Number: (708) 366-2900
 eMail Address: _____
 *Dollar Amount of Participation: \$ 3% of awarded amount Percent of Participation: 3 %
 Scope of Work: fuel supplier
-
2. Name of VBE: _____
 Identify MBE, WBE Status: _____ Address: _____
 City, State Zip Code: _____
 Contact Person: _____ Telephone Number: _____
 eMail Address: _____
 *Dollar Amount of Participation: \$ _____ Percent of Participation: _____ %
 Scope of Work: _____
-
3. Name of VBE: _____
 Identify MBE, WBE Status: _____ Address: _____
 City, State Zip Code: _____
 Contact Person: _____ Telephone Number: _____
 eMail Address: _____
 *Dollar Amount of Participation: \$ _____ Percent of Participation: _____ %
 Scope of Work: _____
-
4. Name of VBE: _____
 Identify MBE, WBE Status: _____ Address: _____
 City, State, Zip Code: _____
 Contact Person: _____ Telephone Number: _____
 eMail Address: _____
 *Dollar Amount of Participation: \$ _____ Percent of Participation: _____ %
 Scope of Work: _____

* If a MBE or WBE will be utilized to accomplish the VBE Contract Goal, then the VBE commitment amount must be entered as a separate dollar amount. VBE Contract Goals are separate and distinct from the MBE and WBE Contract Goals.

Attach a copy of qualifications for each VBE business.