

INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: March 14, 2025

TO: Ted J. Kosowski, Director of Human Resources

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator

SUBJECT: Review of 25-RFP-03, Dental Plan Administrator *RLM/PCS*

The Diversity Section has completed its review of the subject Request for Proposal (“the RFP” or “the Plan”). We have determined that the RFP should not contain goals for Affirmative Action participation.

Currently, the District offers plans for a dental preferred provider organization (DPPO) and a dental maintenance organization (DMO), which are administered by Blue Cross and Blue Shield of Illinois. Both plan options are made available to District employees and all other eligible participants.

In accordance with the RFP, the District is seeking a single dental plan administrator to provide the referenced DPPO and DMO plans. The RFP will be in effect for a three-year period, beginning January 1, 2026, and ending December 31, 2028.

In helping to ensure the continuity of all products and services being delivered under the Plan, the selected carrier will provide the required products and services. As such, this Project does not provide practical opportunities for subcontracting. Therefore, based upon the factors noted above, Appendices A and V should not be included in the RFP.

If you would like further information concerning this review, please contact Diversity Officer Fred Fortier at (773) 999-6715.

RLM/FF

Attachment

C: D. LoCascio, S. Morakalis, J. Fisher, L. Cornier, P. Kunath, N. Lopez, M. Valdez