

INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: April 20, 2026

TO: Ed Staudacher, Acting Director of Maintenance and Operations

FROM: Richard L. Martinez, Jr., Diversity Administrator *RLM/MGT*

SUBJECT: **Goal Review of Contract 26-936-11 – Furnish and Deliver Citric Acid to the Stickney Water Reclamation Plant**

Our review of this contract and specifications indicates that Affirmative Action goals are not recommended.

This project with a total estimated contract value of \$345,000.00 over twenty-four (24) months, requires the contractor to furnish and deliver 50% citric acid (Industrial Grade) solution to the Stickney Water Reclamation Plant. The Affirmative Action Ordinance Revised Appendix D and Appendix V should not be included in this contract because the specialization of the project does not allow for subcontracting opportunities.

If you have any questions, please contact Ms. Ouidie M. Pollard, Diversity Officer, at (312) 751-3029.

RLM:omp

Attachment

c: LoCascio, Cornier, Kunath, Morakalis, Lopez, Valdez, Skawski, Sinickas, Levy