

**INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

DEPARTMENT: General Administration
Diversity Section

DATE: July 3, 2024

TO: David Schmid, Buyer

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator

RLM/RES

SUBJECT: 24-032-11, Furnish and Deliver Coveralls, Rainwear & Boots to Various Locations for a One (1) Year Period

Our review of this contract indicates that this contract should not contain goals for affirmative action participation. The total estimated cost for the requested services is \$53,000.00. However, there are three (3) groups, A, B, and C and each group is less than \$100,000.00.

Affirmative action participation goals are applicable to District contracts where the estimated total expenditure is in excess of \$100,000.00. Since the estimated total cost for Group A is \$25,000.00, Group B is \$5,000.00, and Group C is \$23,000.00, affirmative action participation goals will not apply. Therefore, the Appendix D and the Appendix V should not be included.

Should you have any questions, please contact Ms. Malisa Torres, Diversity Officer, at 1-5711.

RLM:MGT

c: LoCascio, Cornier, Kunath, Morakalis, Valdez, Lopez