

INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: September 17, 2024

TO: John P. Murray, Director of Maintenance and Operations

Richard L. Martinez, Jr.

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator

SUBJECT: Review of Utilization Plan of the Bidder on Contract 24-635-51 Group A,
Reservoir Mowing at Various Locations in Cook County, Illinois

LOW BIDDER: Lizzette Medina & Co.

The lowest responsive bidder, Lizzette Medina & Co. has submitted company information and “MBE/WBE/VBE Business Verification Forms” for the firms identified on the subject contract’s Affirmative Action Utilization Plan.

The MBE and WBE Utilization Goals for the above-mentioned contract are 20% MBE, 10% WBE, and 3% VBE. According to the bidder’s Utilization Plan and VBE Commitment Form, the bidder has committed to the following goals:

<u>MBE</u>	<u>WBE</u>	<u>VBE</u>
20%	*	*

Therefore, Lizzette Medina & Co. is in apparent compliance with the requirements of the Affirmative Action Ordinance Revised Appendix D and Appendix V.

RLM:DAF

Attachment

cc: D. LoCascio, L. Cornier, S. Morakalis, N. Lopez, M. Valdez, L. Cornier, P. Kunath, file

*Bidder provided waiver for WBE and VBE participation and waiver was granted

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DEPARTMENT: General Administration
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DATE: September 17, 2024

TO: John P. Murray, Director of Maintenance and Operations

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator

Richard L. Martinez, Jr.

SUBJECT: Review of Utilization Plan of the Bidder on Contract 24-635-51 Group B, Reservoir Mowing at Various Locations in Cook County, Illinois

LOW BIDDER: Lizzette Medina & Co.

The lowest responsive bidder, Lizzette Medina & Co. has submitted company information and “MBE/WBE/VBE Business Verification Forms” for the firms identified on the subject contract’s Affirmative Action Utilization Plan.

The MBE, WBE and VBE Utilization Goals for the above-mentioned contract are 20% MBE, 10% WBE, and 3% VBE. According to the bidder’s Utilization Plan and VBE Commitment Form, the bidder has committed to the following goals:

<u>MBE</u>	<u>WBE</u>	<u>VBE</u>
20%	*	*

Therefore, Lizzette Medina & Co. is in apparent compliance with the requirements of the Affirmative Action Ordinance Revised Appendix D and Appendix V.

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