

**INTEROFFICE MEMORANDUM**

**METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**DEPARTMENT:** General Administration  
Diversity Section

**DATE:** March 6, 2024

**TO:** Scott Kowalski Buyer, Procurement & Materials Management

**FROM:** Richard L. Martinez, Jr., Acting Diversity Administrator 

**SUBJECT:** **Goal Review of Contract 24-083-11, "Furnish and Deliver Sump Pumps to Various Locations for a One-Year Period."**

Our review of this contract and specifications indicates that this contract should not contain goals for Affirmative Action participation. Affirmative Action participation goals are applicable to District contracts where the estimated total expenditure is in excess of \$100,000.00. Since the estimated cost is \$33,000.00, Affirmative Action participation goals will not apply. Therefore, Appendix D and Appendix V should not be included.

If you have any questions, please contact Diversity Officer, Ms. Ouidie M. Pollard, at extension 1-3029.

RLM:omp

Attachments

c: LoCascio, Cornier, Morakalis, Lopez, Valdez