


**INTEROFFICE MEMORANDUM  
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**DEPARTMENT:** General Administration  
Diversity Section

**DATE:** February 29, 2024

**TO:** John P. Murray, Director of Maintenance and Operations

**FROM:** Richard L. Martinez, Jr., Acting Diversity Administrator 

**SUBJECT:** **Contract 24-690-11 – Beneficial Reuse of Biosolids from LASMA and CALSMA – Group A**

**LOW BIDDER:** Stewart Spreading, Inc.

The lowest responsive bidder, Stewart Spreading, Inc. has submitted company information and “MBE/WBE/VBE Business Verification Forms” for the firms identified on the subject contract’s Affirmative Action Utilization Plan.

The MBE and WBE Utilization Goals for the above-mentioned contract are 20% MBE and 13% WBE. According to the bidder’s Utilization Plan, the bidder has committed to the following goals:

<u>MBE</u>	<u>WBE</u>
20%	13%

Therefore, Stewart Spreading, Inc., is in apparent compliance with the requirements of the Affirmative Action Ordinance Revised Appendix D.

RLM:MGT

Attachments

c: LoCascio, Cornier, Morakalis, Valdez, Lopez, Skawski, Genser, Cavarretta, Frost, Torres

**METROPOLITAN WATER RECLAMATION DISTRICT OF  
GREATER CHICAGO**

**MBE/WBE UTILIZATION PLAN**

For Local and Small business entities - Definitions for terms used below can be found in Appendix D: MBE - Section 5(u); WBE - Section 5(ff); SBE - Section 5(z).

**NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all MBE/WBE Subcontractor's Letter of Intent furnished to all MBEs and WBEs. IF A BIDDER FAILS TO INCLUDE signed copies of the MBE/WBE Utilization Plan and all signed MBE/WBE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.**

**All Bidders must sign the signature page UP-4 of the Utilization Plan, even if a waiver is requested.**

Name of Bidder: Stewart Spreading, Inc.

Contract No.: 24-690-11 Group A

Affirmative Action Contact & Phone No.: Ann Spears 815-695-5667

E-Mail Address: ann@stewartspreading.com

Total Bid: \$5,494,631.50 → GOALS APPLY TO A1 + A3 = \$3,342,865<sup>00</sup>

**MBE/WBE UTILIZATION PLAN AND ALL SIGNED MBE/WBE SUBCONTRACTOR'S LETTER OF INTENT MUST BE COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!**

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**MBE UTILIZATION**

Name of MBE and contact person: GTP Services, Inc. Rafael Garcia  
Business Phone Number: 630-546-8285 Email Address: gtpservicesinc@yahoo.com  
Address: 1313 Brookwood Street, Bensenville, IL 60106  
Description of Work, Services or Supplies to be provided: Hauling Services

CONTRACT ITEM NO.: A1, A3  
Total Dollar Amount Participation: \$66,857.30

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

**MBE UTILIZATION**

Name of MBE and contact person: Guerra Trucking, Inc. Juan Guerra  
Business Phone Number: 773-746-8195 Email Address: guerratruckingdumps@gmail.com  
Address: 8109 Christie Avenue, Lyons, IL 60534  
Description of Work, Services or Supplies to be provided: Hauling Services

CONTRACT ITEM NO.: A1, A3  
Total Dollar Amount Participation: \$200,571.90

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

**MBE UTILIZATION**

Name of MBE and contact person: Plata Trucking Services, Inc. Albertico Plata  
Business Phone Number: 708-945-3935 Email Address: platatrucking@gmail.com  
Address: 2331 Cuyler Avenue, Berwynn, IL 60402  
Description of Work, Services or Supplies to be provided: Hauling Services

CONTRACT ITEM NO.: A1, A3  
Total Dollar Amount Participation: \$200,571.90

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

(Attach additional sheets as needed)

**MBE UTILIZATION**

Name of MBE and contact person: SAJ Trucking, Inc. Salvador Hernandez  
Business Phone Number: 773-457-6573 Email Address: trescopas1@gmail.com  
Address: 5318 Sunmeadow Drive, Plainfield, IL 60586  
Description of Work, Services or Supplies to be provided: Hauling Services

CONTRACT ITEM NO.: A1, A3  
Total Dollar Amount Participation: \$200,571.90

**The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!**

**MBE UTILIZATION**

Name of MBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_  
Total Dollar Amount Participation: \_\_\_\_\_

**The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!**

**MBE UTILIZATION**

Name of MBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_  
Total Dollar Amount Participation: \_\_\_\_\_

**The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!**

(Attach additional sheets as needed)

**WBE UTILIZATION**

Name of WBE and contact person: DCH Construction and Hauling Jeanette Chavarria-Torres  
Business Phone Number: 773-853-1070 Email Address: jeanette@dchhauling.com  
Address: 9454 Schiller Blvd, Franklin Park, IL 60131  
Description of Work, Services or Supplies to be provided: Hauling Services

CONTRACT ITEM NO.: A1, A3  
Total Dollar Amount Participation: \$108,643.11

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

**WBE UTILIZATION**

Name of WBE and contact person: Gosia Cartage, Ltd. Margaret Malinin  
Business Phone Number: 312-613-8735 Email Address: gosiamalinin@gmail.com  
Address: 6400 River Road, Hodgkins, IL 60525  
Description of Work, Services or Supplies to be provided: Hauling Services

CONTRACT ITEM NO.: A1, A3  
Total Dollar Amount Participation: \$65,185.87

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

**WBE UTILIZATION**

Name of WBE and contact person: GWO Trucking, Inc. Mirion Green  
Business Phone Number: 708-330-4425 Email Address: mgreen@gwotrucking.com  
Address: 832 Cambridge Avenue, Matteson, IL 60443  
Description of Work, Services or Supplies to be provided: Hauling Services

CONTRACT ITEM NO.: A1, A3  
Total Dollar Amount Participation: \$43,457.25

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

(Attach additional sheets as needed)

**WBE UTILIZATION**

Name of WBE and contact person: Katelyn's Kartage, Inc. Amy Edmeir  
Business Phone Number: 708-638-3376 Email Address: amyedmier@comcast.net  
Address: 10145 Lancaster Drive, Mokena, IL 60448  
Description of Work, Services or Supplies to be provided: Hauling Services

CONTRACT ITEM NO.: A1, A3  
Total Dollar Amount Participation: \$86,914.49

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid !!

**WBE UTILIZATION**

Name of WBE and contact person: S.I.R, Trucking, Inc. Isabell Guerrero  
Business Phone Number: 630-362-1986 Email Address: sirtruckinginc@yahoo.com  
Address: 2 Maple Trail Court, Bolingbrook, IL 60490  
Description of Work, Services or Supplies to be provided: Hauling Services

CONTRACT ITEM NO.: A1, A3  
Total Dollar Amount Participation: \$130,371.74

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid !!

**WBE UTILIZATION**

Name of WBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_  
Total Dollar Amount Participation: \_\_\_\_\_

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid !!

(Attach additional sheets as needed)

## SIGNATURE SECTION

On Behalf of Stewart Spreading, Inc. I/We hereby acknowledge that  
(name of company)

I/WE have read Revised Appendix D, will comply with the provisions of Revised Appendix D, and intend to use the MBEs and WBEs listed above in the performance of this contract and/or have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the bidder, to make this affidavit.

January 29, 2024

Date



Signature of Authorized officer

ATTEST:



Secretary



Michelle L. Stewart, President & Secretary  
Print name and title

815-695-5667

Phone number

- 1) The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.**
- 2) Failure to do so will result in a nonresponsive bid and rejection of the bid.**
- 3) If a waiver is requested, the bidder must also complete the following "WAIVER REQUEST FORM."**

The MBE/ WBE Utilization Plan and the MBE/ WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!




**INTEROFFICE MEMORANDUM  
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**DEPARTMENT:** General Administration  
Diversity Section

**DATE:** February 29, 2024

**TO:** John P. Murray, Director of Maintenance and Operations

**FROM:** Richard L. Martinez, Jr., Acting Diversity Administrator 

**SUBJECT:** **Contract 24-690-11 – Beneficial Reuse of Biosolids from LASMA and CALSMA – Group B**

**LOW BIDDER:** Stewart Spreading, Inc.

The lowest responsive bidder, Stewart Spreading, Inc. has submitted company information and “MBE/WBE/VBE Business Verification Forms” for the firms identified on the subject contract’s Affirmative Action Utilization Plan.

The MBE and WBE Utilization Goals for the above-mentioned contract are 20% MBE and 13% WBE. According to the bidder’s Utilization Plan, the bidder has committed to the following goals:

<u>MBE</u>	<u>WBE</u>
20%	13%

Therefore, Stewart Spreading, Inc., is in apparent compliance with the requirements of the Affirmative Action Ordinance Revised Appendix D.

RLM:MGT

Attachments

c: LoCascio, Cornier, Morakalis, Valdez, Lopez, Skawski, Genser, Cavarretta, Frost, Torres

**METROPOLITAN WATER RECLAMATION DISTRICT OF  
GREATER CHICAGO**

**MBE/WBE UTILIZATION PLAN**

For Local and Small business entities - Definitions for terms used below can be found in Appendix D: MBE - Section 5(u); WBE - Section 5(ff); SBE - Section 5(z).

**NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all MBE/WBE Subcontractor's Letter of Intent furnished to all MBEs and WBEs. IF A BIDDER FAILS TO INCLUDE signed copies of the MBE/WBE Utilization Plan and all signed MBE/WBE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.**

**All Bidders must sign the signature page UP-4 of the Utilization Plan, even if a waiver is requested.**

Name of Bidder: Stewart Spreading, Inc.

Contract No.: 24-690-11 Group B

Affirmative Action Contact & Phone No.: Ann Spears 815-695-5667

E-Mail Address: ann@stewartspreading.com

Total Bid: \$1,523,700.00 → GOALS APPLY TO B1+B3 = \$927,000

**MBE/WBE UTILIZATION PLAN AND ALL SIGNED MBE/WBE SUBCONTRACTOR'S LETTER OF INTENT MUST BE COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!**

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**MBE UTILIZATION**

Name of MBE and contact person: GTP Services, Inc. Rafael Garcia  
Business Phone Number: 530-546-8265 Email Address: gtpservices@yahoo.com  
Address: 1313 Brookwood Street, Bensenville, IL 60106  
Description of Work, Services or Supplies to be provided: Hauling Services

CONTRACT ITEM NO.: B1, B3  
Total Dollar Amount Participation: \$18,540.00

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

**MBE UTILIZATION**

Name of MBE and contact person: Guerra Trucking, Inc. Juan Garcia  
Business Phone Number: 773-746-8195 Email Address: guerratruckingdumps@gmail.com  
Address: 8109 Christie Avenue, Lyons, IL 60534  
Description of Work, Services or Supplies to be provided: Hauling Services

CONTRACT ITEM NO.: B1, B3  
Total Dollar Amount Participation: \$55,620.00

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

**MBE UTILIZATION**

Name of MBE and contact person: Plata Trucking Services, Inc. Albertico Plata  
Business Phone Number: 708-945-3935 Email Address: platatrucking@gmail.com  
Address: 2331 Cuyler Avenue, Berwyn, IL 60402  
Description of Work, Services or Supplies to be provided: Hauling Services

CONTRACT ITEM NO.: B1, B3  
Total Dollar Amount Participation: \$55,620.00

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

(Attach additional sheets as needed)

**MBE UTILIZATION**

Name of MBE and contact person: SAJ Trucking, Inc. Salvador Hernandez  
Business Phone Number: 773-457-6573 Email Address: trescopas1@gmail.com  
Address: 5318 Sunmeadow Drive, Plainfield, IL 60586  
Description of Work, Services or Supplies to be provided: Hauling Services

CONTRACT ITEM NO.: B1, B3  
Total Dollar Amount Participation: \$55,620.00

**The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!**

**MBE UTILIZATION**

Name of MBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_  
Total Dollar Amount Participation: \_\_\_\_\_

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**MBE UTILIZATION**

Name of MBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_  
Total Dollar Amount Participation: \_\_\_\_\_

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(Attach additional sheets as needed)

**WBE UTILIZATION**

Name of WBE and contact person: DCH Construction and Hauling Jeanette Chevarria-Torres  
Business Phone Number: 773-853-1070 Email Address: jeanette@dchhauling.com  
Address: 9454 Schiller Blvd., Franklin Park, IL 60131  
Description of Work, Services or Supplies to be provided: Hauling Services

CONTRACT ITEM NO.: B1, B3  
Total Dollar Amount Participation: \$30,127.50

**The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!**

**WBE UTILIZATION**

Name of WBE and contact person: Gosia Cartage, Ltd. Margaret Malinin  
Business Phone Number: 312-613-8735 Email Address: gosiamalinin@gmail.com  
Address: 6400 River Road, Hodgkins, IL 60525  
Description of Work, Services or Supplies to be provided: Hauling Services

CONTRACT ITEM NO.: B1, B3  
Total Dollar Amount Participation: \$18,076.50

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**WBE UTILIZATION**

Name of WBE and contact person: GWO Trucking, Inc. Mirion Green  
Business Phone Number: 708-330-4425 Email Address: mgreen@gwotrucking.com  
Address: 832 Cambridge Avenue, Matteson, IL 60443  
Description of Work, Services or Supplies to be provided: Hauling Services

CONTRACT ITEM NO.: B1, B3  
Total Dollar Amount Participation: \$12,051.00

**The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!**

(Attach additional sheets as needed)

**WBE UTILIZATION**

Name of WBE and contact person: Katelyn's Kartage, Inc. Amy Edmeir  
Business Phone Number: 708-638-3376 Email Address: amyedmier@comcast.net  
Address: 10145 Lancaster Drive, Mokena, IL 60448  
Description of Work, Services or Supplies to be provided: Hauling Services

CONTRACT ITEM NO.: B1, B3  
Total Dollar Amount Participation: \$24,102.00

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid !!!

**WBE UTILIZATION**

Name of WBE and contact person: S.I.R. Trucking, Inc. Isabell Guerro  
Business Phone Number: 630-362-1986 Email Address: sirtruckinginc.@yahoo.com  
Address: 2 Maple Trail Court, Bolingbrook, IL 60490  
Description of Work, Services or Supplies to be provided: Hauling Services

CONTRACT ITEM NO.: B1, B3  
Total Dollar Amount Participation: \$36,153.00

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid !!!

**WBE UTILIZATION**

Name of WBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_  
Total Dollar Amount Participation: \_\_\_\_\_

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid !!!

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## SIGNATURE SECTION

On Behalf of Stewart Spreading, Inc. I/We hereby acknowledge that  
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I/WE have read Revised Appendix D, will comply with the provisions of Revised Appendix D, and intend to use the MBEs and WBEs listed above in the performance of this contract and/or have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the bidder, to make this affidavit.

January 29, 2024  
Date

  
Signature of Authorized officer

ATTEST:

  
Secretary



Michelle L. Stewart, President & Secretary  
Print name and title

815-695-5667  
Phone number

- 1) The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.**
- 2) Failure to do so will result in a nonresponsive bid and rejection of the bid.**
- 3) If a waiver is requested, the bidder must also complete the following "WAIVER REQUEST FORM."**

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