


INTEROFFICE MEMORANDUM

**METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO**

DEPARTMENT: General Administration
Diversity Section

DATE: April 4, 2024

TO: John P. Murray, Director of Maintenance and Operations

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator 

SUBJECT: **Review for Contract No. 24-650-11, Portable Toilets at Various Locations (Group B)**

Our review of this contract and specifications indicates that Affirmative Action goals are not recommended.

This project requires the Contractor to furnish all necessary labor, supervision, tools, equipment, chemicals, materials, and appurtenances, including transportation, as required, to provide portable toilets, hand washes, cleaning services, and pumping and disposal of sanitary waste at the Lawndale Avenue Solids Management Area (LASMA), Calumet Solids Management Area (CALSMA), Lockport Powerhouse and various locations. The total estimated cost for this Group B is \$9,000.00. Affirmative Action participation goals are applicable to District contracts where the total approved expenditure is in excess of \$100,000.00. Therefore, the Appendix D and Appendix V are not applicable.

If you have any questions, please contact Diversity Officer, Jason H. Bullock, at extension 14038.

RLM:JHB

Attachment(s)

c: LoCascio, Cornier, Morakalis, Skawski, Hernandez, Bullock, file