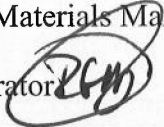


**INTEROFFICE MEMORANDUM  
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**DEPARTMENT:** General Administration,  
Diversity Section

**DATE:** November 9, 2023

**TO:** Darlene A. LoCascio, Director of Procurement and Materials Management

**FROM:** Richard L. Martinez, Jr., Acting Diversity Administrator 

**SUBJECT:** Goal Review of Contract 24-028-11 – Furnish and Deliver Paper Filters,  
Crucibles and Petri Dishes to Various Locations for a One-Year Period –  
Group A

Our review of the cost estimate and draft detail specifications indicates that this contract should not contain goals for Affirmative Action participation. Affirmative Action participation goals are applicable to District proposals where the estimated total expenditure is in excess of \$100,000.00. Since the estimated cost is \$85,000.00, Affirmative Action participation goals will not apply. Therefore, Appendix D nor Appendix V should be included.

If you have any questions, please contact Malisa Torres, Diversity Officer, at extension 1-5711.

RLM:MGT

Attachments

c: Cornier, Morakalis, Valdez, Lopez, Tyes, Torres, file

**INTEROFFICE MEMORANDUM**  
**METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**DEPARTMENT:** General Administration,  
Diversity Section

**DATE:** November 9, 2023

**TO:** Darlene A. LoCascio, Director of Procurement and Materials Management

**FROM:** Richard L. Martinez, Jr., Acting Diversity Administrator

**SUBJECT:** Goal Review of Contract 24-028-11 – Furnish and Deliver Paper Filters,  
Crucibles and Petri Dishes to Various Locations for a One-Year Period –  
Group B

Our review of the cost estimate and draft detail specifications indicates that this contract should not contain goals for Affirmative Action participation. Affirmative Action participation goals are applicable to District proposals where the estimated total expenditure is in excess of \$100,000.00. Since the estimated cost is \$25,000.00, Affirmative Action participation goals will not apply. Therefore, Appendix D nor Appendix V should be included.

If you have any questions, please contact Malisa Torres, Diversity Officer, at extension 1-5711.

RLM:MGT

Attachments

c: Cornier, Morakalis, Valdez, Lopez, Tyes, Torres, file

**INTEROFFICE MEMORANDUM  
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**DEPARTMENT:** General Administration,  
Diversity Section

**DATE:** November 9, 2023

**TO:** Darlene A. LoCascio, Director of Procurement and Materials Management

**FROM:** Richard L. Martinez, Jr., Acting Diversity Administrator

**SUBJECT:** Goal Review of Contract 24-028-11 – Furnish and Deliver Paper Filters,  
Crucibles and Petri Dishes to Various Locations for a One-Year Period –  
Group C

Our review of the cost estimate and draft detail specifications indicates that this contract should not contain goals for Affirmative Action participation. Affirmative Action participation goals are applicable to District proposals where the estimated total expenditure is in excess of \$100,000.00. Since the estimated cost is \$75,000.00, Affirmative Action participation goals will not apply. Therefore, Appendix D nor Appendix V should be included.

If you have any questions, please contact Malisa Torres, Diversity Officer, at extension 1-5711.

RLM:MGT

Attachments

c: Cornier, Morakalis, Valdez, Lopez, Tyes, Torres, file

**INTEROFFICE MEMORANDUM**  
**METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**DEPARTMENT:** General Administration,  
Diversity Section

**DATE:** November 9, 2023

**TO:** Darlene A. LoCascio, Director of Procurement and Materials Management

**FROM:** Richard L. Martinez, Jr., Acting Diversity Administrator

**SUBJECT:** Goal Review of Contract 24-028-11 – Furnish and Deliver Paper Filters,  
Crucibles and Petri Dishes to Various Locations for a One-Year Period –  
Group D

Our review of the cost estimate and draft detail specifications indicates that this contract should not contain goals for Affirmative Action participation. Affirmative Action participation goals are applicable to District proposals where the estimated total expenditure is in excess of \$100,000.00. Since the estimated cost is \$85,000.00, Affirmative Action participation goals will not apply. Therefore, Appendix D nor Appendix V should be included.

If you have any questions, please contact Malisa Torres, Diversity Officer, at extension 1-5711.

RLM:MGT

Attachments

c: Cornier, Morakalis, Valdez, Lopez, Tyes, Torres, file